

JOINT COMMITTEE

Date 24th November 2011

RISK REGISTER

Recommendation	To note the current risk register. .
Contribution to Priorities/ Recommendations	Not applicable.
Introduction Summary Background	Background WRS was requested to formulate a risk register. It was recommended by Management Board that a summary of risks and mitigating actions be provided to the Joint Committee annually.
Report	Risk Register Reporting In October 2011, the Management Board of WRS received and signed off a detailed risk register for WRS. This was prepared using the templates provided by Bromsgrove. It was agreed that the risk register would be monitored as follows:- <ul style="list-style-type: none">• WRS officers would review and update the full register quarterly.• That a report on any “red” risks would be provided to Management Board quarterly.• That a summary of all risks and high level mitigation action would be provided to Joint Committee on an annual basis. It was also agreed that the risk register would be circulated to each partner council to ensure the overall “WRS Risk” can be incorporated into partner councils risk registers as deemed appropriate.

Key Risks

Annex 1 of this report shows the identified risks and summary of the mitigating activities.

The “red” risks relate to

- Possible failure of support services, in particular support re IT and telephony.
- Concerns that the business transformation process will not identify the budget savings required. However meetings since the register was drafted indicate that the necessary savings for 2012/13 have now been identified. The overall risk will be reviewed next quarter.

The “amber” risks relate to

- Risks associated with the identification and procurement of a single ICT system for WRS
- Changes to the pest control and dog warden services. However a decision on changes to elements of these services are due to be taken by Management Board in December 2011 and the risk will be reviewed next quarter.
- Ability to respond to civil contingencies.
- Risks associated with partner councils not providing stable funding for WRS

All others are currently “green” but will require ongoing monitoring.

Risk Matrix

In order to assess red/amber/green the following matrix was used.

		Impact		
		LOW	MEDIUM	HIGH
Likelihood	HIGH	3	6	9
	MEDIUM	2	4	6
	LOW	1	2	3

Financial Implications

There are no direct financial implications related to the risk register.

Sustainability

Not applicable.

Contact Points

Wendy Martin, Business Manager, Worcestershire Regulatory Services
Tel: 07982 418423
email: wmartin@worcsregservices.gov.uk

Background Papers

None